

STC BOARD MEETING

AGENDA

Regular Session
August 15, 2022 - 5:00 pm to 6:30 pm

At the Partnership Center

The Board Meeting will be held at the Partnership Center for citizens who plan to attend in person and will limit the number in attendance.

Address: 215 W. 9th Street, Tama, IA 52339

Virtual

The meeting can also be accessed in “real time” by any community member by accessing the following link:

meet.google.com/cmp-hzbw-idu

Last Meeting: August 9, 2022 (work session)

Next Meeting: September 6, 2022 (reg)

Regular Session Agenda

<i>Agenda</i>	
I.	Call to Order
II.	Roll Call and Declaration of Quorum
III.	Adoption of Agenda
IV.	Consent Agenda (Policy 204.80) <ul style="list-style-type: none">A. Approval of Minutes of Previous Meetings/Work SessionsB. Bills and Financial StatementsC. Contracts and Interagency Agreements
V.	Public Comment

The next item on our agenda is Open Forum. This time is set aside for the Board to hear comments from the public.

On behalf of fellow board members, I invite any member of the audience to approach the Board with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to two minutes so that we can keep the meeting moving in a timely manner. Comments from the public are not limited to items or topics on tonight's

agenda, but they are limited to matters within the Board's authority. Please understand, however, the board members do not intend to make an immediate response. Iowa's Sunshine Law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting. Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments is considered to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

VI. Action Items

- A. Personnel
- B. Athletic Trainer Proposal
- C. Tree Removal Bids
- D. Administration Office HVAC System
- E. Handicap Accessible Bus Purchase
- F. Certified and Classified Handbooks
- G. Substitute Teacher Incentives
- H. Insurance Guiding Parameters
- I. IASB Legislative Priorities
- J. First Reading of Board Policy: 501.14 Open Enrollment Transfers - Procedures as a Sending District; 501.15 Open Enrollment Transfers - Procedures as a Receiving District
- K. Second Reading of Board Policy: 203 Board of Directors' Conflict of Interest; 402.02 Child Abuse Reporting

VII. Discussion

- A. Middle School Project
- B. RSAI Legislative Issue Survey
- C. Board Committees
- D. Board Workshop Followup
- E. Superintendent Report

VIII. Closed Session pursuant to Iowa Code 21.5(1)(j) of the open meeting law to discuss the purchase of real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay or lower the price the board would receive for that property.

IX. Adjournment



Agenda Item IV. Consent Agenda

A. Meeting Minutes:

- a. Minutes from August 1, 2022 regular and work session and August 9, 2022 work session

B. Bills and Financial Statements

C. Contracts and Interagency Agreements

- a. Contract with TFD Photo & Film to provide Middle School and High School Activity photos for the 2022-2023 school year.
- b. Contract with New Century FS for LP Gas for the 2022-2023 year at \$1.859 per gallon.
- c. MOU with University of Northern Iowa Teacher/Paraeducator Registered Apprenticeship Program
- d. MOU with Western Governor’s University Teacher/Paraeducator Registered Apprenticeship Program

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Superintendent’s Recommendation

Approve the consent agenda as presented

Agenda Item VI.A. Personnel

New Hires

Name	Position	Date
Caitlyn Stochl	Paraprofessional	For 2022-2023
Rachel Davis	Head Individual Speech Coach	For 2022-2023

Resignations

Name	Position	Date
Todd Dale	8th Grade Track	For 2022-2023

Mahnaz Shojaie	High School	For 2022-2023
Ellen Moran	Special Olympics Sponsor	For 2022-2023

Transfer

Alison Brezina	Bus Driver	For 2022-2023
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Change of Contract

Deb Llewellyn	Elementary Library Para	Change of Letter of Assignment from 5.0 hours/day to 8.0 hours /day
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Officials for Middle School Volleyball

Amy Dolash
Tiffany Thiessen

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Superintendent's Recommendation

Approve the personnel requests as listed pending background check(s), verification, proper documentation, etc.

Agenda Item VI.B. Athletic Trainer Proposal
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Superintendent John Cain and Activities Director Chelsea Ahrens will present a plan for the District to secure Athletic Training Services for the 2022-2023 school year.

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Superintendent's Recommendation

Approve the plan for Athletic Training Services for the 2022-2023 school year as presented.

Agenda Item VI.C. Tree Removal Bids
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Superintendent John Cain and Director of Buildings & Grounds Steve McAdoo will present bids from Tender Lawn Care and Schuett Farms for the removal of old trees at the High School.

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Superintendent's Recommendation

Approve the low bid from Schuett Farms for the removal of dead trees at the high school for \$7,500

Agenda Item VI.D. Administration Office HVAC Bid

Superintendent John Cain and Director of Buildings & Grounds Steve McAdoo will present bids from Scharnweber's and Thomas Company for HVAC work needed for the proposed Administration Office remodel.

Superintendent's Recommendation

Approve the low bid from Thomas Company for completion of the HVAC work at the Administration Office for \$9,966.40.

Agenda Item VI.E. Handicap Accessible Bus Purchase

Superintendent John Cain and Transportation Director Steve Chyma will present a purchase agreement with Hoglund Bus Company to purchase a used handicap accessible bus for \$33,500.

Superintendent's Recommendation

Approve the purchase of a used handicap accessible bus from Hoglund Bus Company for \$33,500 as presented.

Agenda Item VI.F. Certified and Classified Handbooks

Superintendent John Cain will present updates to the Classified and Certified Staff Handbooks.

Superintendent's Recommendation

Approve the updates to the Certified and Classified Staff Handbooks as presented.

Agenda Item VI.G. Substitute Teacher Incentives

Superintendent John Cain and Director of Finance Randy Denham will present historical sub costs data as well as data providing costs to increase the substitute daily pay.

Superintendent's Recommendation

Review and discuss different options for substitute incentives and approve a substitute teacher incentive option as agreed upon.

Agenda Item VI.H. Insurance Guiding Parameters

Superintendent John Cain and Director of Finance Randy Denham will review the guiding parameters for the District's health insurance plan that the Board put together with Gallagher Benefit Consultants at the August 1, 2022 work session.

Superintendent's Recommendation

Review the guiding parameters and finalize guiding parameters. Recommend to approve guiding parameters once they have been finalized by the Board.

Agenda Item VI.I. IASB Legislative Priorities

Superintendent John Cain will present the 2022 Iowa Association of School Boards (IASB) Legislative Priorities.

Superintendent's Recommendation

Review and select top four legislative priorities to be submitted to IASB for the 2022 Delegate Assembly.

Agenda Item VI.J. First Reading of Board Policy

The Board will do a first reading of the following Board Policies:

- 601.14 Open Enrollment Transfers - Procedures as a Sending District
 - 601.15 Open Enrollment Transfers - Procedures as a Receiving District
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Superintendent's Recommendation

Review and recommend changes to bring back for a second and final reading at the next regular board meeting.

Agenda Item VI.K. Second Reading of Board Policy

The Board will do a second reading of the following Board Policies:

- 203 Board of Directors' Conflict of Interest
 - 402.02 Child Abuse Reporting
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Superintendent's Recommendation

Approve the second and final reading of the Board Policies as presented.

Agenda Item VII.A. Middle School Project

The Board will discuss any updates on the Middle School Project.

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Agenda Item VII.B. I RSAI Legislative Issue Survey

Superintendent John Cain will review the RSAI Legislative Issue Survey with the Board.

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Agenda Item VII.C. Board Committees

The Board will discuss setting up various committees.

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Agenda Item VII.D. Board Workshop Followup

The Board will review the Board workshop followup letter sent by IASB and will review sample questions provided by IASB at the work session on August 9, 2022 for progress reports as Board meetings.

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Agenda Item VII.E. Superintendent's Report

The Superintendent will provide updates to the Board on various District items.